

# TURKU HANSDA LAPSA HEMRAM MAHAVIDYALAY

( A Govt. Aided General Degree College affiliated to Burdwan University and registered u/s 2(f) & 12(B) of UGC Act, 1956)  
[Established in 2006 and Accredited 'B' by NAAC in 2016]

Vill-Madian, Mallarpur

PIN 731216, West Bengal

website- [www.thlmahavidyalay.ac.in](http://www.thlmahavidyalay.ac.in)



PO-Ganpur, Birbhum

Phone & Fax 03461-262175

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## 6. Governance, Leadership and Management

### 6.5: Internal Quality Assurance System

#### 6.5.2: Quality assurance initiatives of the institution include:

1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented
2. Academic and Administrative Audit (AAA) and follow-up action taken
3. Collaborative quality initiatives with other institution(s)
4. Participation in NIRF and other recognized rankings
5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.

Document: *IQAC Meeting Minute and Action taken Report (2021-22)*



*Shankarini*  
Teacher-in-charge  
THLH Mahavidyalay  
Madian, Mallarpur, Ganpur  
Birbhum. Pin- 731216, W.B.



# MEETING RESOLUTION BOOK

মিটিং নং / Meeting No	12
তারিখ / Date	12/08/21

উপস্থিত সভ্যগণের নাম

## NAME OF MEMBERS PRESENT

স্থান / Place	Principal's Chamber
সময় / Time	1.30 pm.

১/1	Jaganmuth Mondal	২১/21
২/2	Manalira Ghosh	২২/22
৩/3	Suman Mukherjee	২৩/23
৪/4		২৪/24
৫/5		২৫/25
৬/6		২৬/26
৭/7		২৭/27
৮/8		২৮/28
৯/9		২৯/29
১০/10		৩০/30

Date: 12/08/21

## MINUTES OF THE IQAC MEETING HELD ON 12/08/2021 (ONLINE)

### Agenda:

- Continuation of Online Class during the COVID-19 Pandemic and nationwide lockdown
- Continuation of Online Exam
- Organization various Webinars, Web lectures
- Preparation of AQAR & NIRF
- Collection of Feedback
- Providing financial support to faculty to participate in webinars, seminars etc.
- Preparation of Internal Academic and Administrative Audit
- Misc.

Members Present:

In the pursuit of further improving online teaching-learning in college, it was unanimously decided to organize webinars and web lectures.

It was unanimously decided to do preparatory works for AQAR and documentation for NIRF.

It was unanimously decided to collect feedback from various stakeholders.

It was unanimously decided to avail financial support to faculty to participate in webinars, seminars etc.

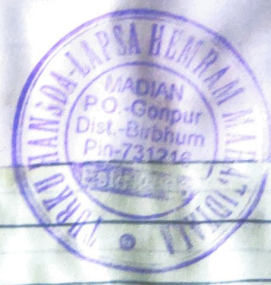
It was unanimously decided to conduct Internal Academic and Administrative Audit

**Action Taken Report:**

1. Online learning was supported using online learning platforms like OBS, Google Meet, and Google Class Room etc. Online classes held by using various platforms like Google Meet, Team Link, Zoom etc.
2. Various departments conducted online exam using various online tools. University conducted exam through online mode, internal exam held through online mode.
3. Various webinars, web lecture was organized by various Departments.
4. AQAR preparation and documentation for NIRF started.
5. Online Feedback from various stakeholders was collected and the analysis was availed to the Principal.
6. Requests for financial support to the faculty to attend webinars, seminars were considered and funds were approved.
7. Internal Academic and Administrative Audit was conducted.

Dr Amit K Chakrabarty  
Principal

Principal  
THLH Mahavidyalay  
Madian, Madanpur, Gongpur  
Birbhum, W.B



Dr Suman Mukherjee  
Coordinator, IQAC

Co-Ordinator, IQAC  
Tada Hasonda, Laxma Hanuman Mahavidyalay  
Madanpur, Birbhum, 731218 (W.B)



# MEETING RESOLUTION BOOK

উপস্থিত সভ্যগণের নাম

মিটিং নং / Meeting No.	13
তারিখ / Date	18/11/21

## NAME OF MEMBERS PRESENT

স্থান / Place	Principal's chamber
সময় / Time	1.30 p.m.

১/1	B Mondal	২১/21
২/2	Jyamanth Mondal	২২/22
৩/3	Manabisa Ghosh	২৩/23
৪/4	Suman Munbarjee	২৪/24
৫/5		২৫/25
৬/6		২৬/26
৭/7		২৭/27
৮/8		২৮/28
৯/9		২৯/29
১০/10		৩০/30

Date: 18/11/2021

## MINUTES OF THE IQAC MEETING HELD ON 18/11/2021

### Agenda:

- Continuation of Online Exam
- Organization various Webinars, Web lectures
- Preparation of AQAR
- Collection of Feedback
- Misc.

## Minutes/ Resolutions:

It was unanimously decided to conduct online exam.

In the pursuit of further improving online teaching-learning in college, it was unanimously decided to organize webinars and web lectures.

It was unanimously decided to do preparatory works for AQAR and documentation for NAAC.

It was unanimously decided to collect feedback from various stakeholders.

It was unanimously decided to avail financial support to faculty to participate in webinars, seminars etc.

It was unanimously decided to conduct Internal Academic and Administrative Audit

## Action Taken Report:

1. Various departments conducted online exam using various online tools. University conducted exam through online mode, internal exam held through online mode.
2. Various webinars, web lecture was organized by various Departments.
3. AQAR preparation and documentation for NAAC started.
4. Online Feedback from various stakeholders was collected and the analysis was availed to the Principal.



Dr Amit K Chakrabarty  
Principal

Principal  
THLH Manavidyalay  
Medinipur, Medinipur,  
Birbhum, WB



Dr Suman Mukherjee  
Coordinator

CS-Coordinator, IOAC  
Dr Hansa Lata Maurya Bahadurpally  
Birbhum, 731216 (WB)



মিটিং রেজল্যুশন বই

Page No.

# MEETING RESOLUTION BOOK

মিটিং নং / Meeting No.	14
তারিখ / Date	20/04/22

উপস্থিত সভ্যগণের নাম

NAME OF MEMBERS PRESENT

স্থান / Place	Principal's Chamber
সময় / Time	1.30 p.m.

১/1	<i>S. Subak</i>	১১/11	<i>Monalisa Ghosh</i>	২১/21
২/2	<i>SK N.M.P. Sar</i>	১২/12	<i>Suman Mukherjee</i>	২২/22
৩/3	<i>Amit Chandra Das</i>	১৩/13		২৩/23
৪/4	<i>Wahim Razi</i>	১৪/14		২৪/24
৫/5	<i>Brodabi Chakrabarty</i>	১৫/15		২৫/25
৬/6	<i>Reba Das</i>	১৬/16		২৬/26
৭/7	<i>Kyambis Bourngy</i>	১৭/17		২৭/27
৮/8	<i>Senki Chetty</i>	১৮/18		২৮/28
৯/9	<i>A. Sar Ali</i>	১৯/19		২৯/29
১০/10	<i>Jagamth Mansel</i>	২০/20		৩০/30

Date: 20/04/22

## MINUTES OF THE IQAC MEETING HELD ON 20/04/2022

### Agenda:

- Continuation of Hybrid mode Class after the Neo normal
- Preparation for Offline Exam
- Organization various Seminars in Hybrid mode
- Preparation of AQAR
- Collection of Feedback
- Misc.

## Minutes/ Resolutions:

After the end of pandemic, it was unanimously decided to organize all possible events in hybrid mode. IQAC decided to provide all technical support and expertise to all departments to organize hybrid class.

It was unanimously decided to conduct offline exam.

In the pursuit of further improving teaching-learning in college, it was unanimously decided to organize webinars and web lectures in hybrid mode

It was unanimously decided to collect feedback from various stakeholders.

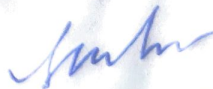
## Action Taken Report:

1. Physical class started
2. Various departments conducted offline exam.
3. Various webinars, web lecture was organized by various Departments in hybrid mode
4. AQAR preparation and documentation for NIRF started.
5. Online Feedback from various stakeholders was collected and the analysis was availed to the Principal.



Dr Amit K Chakrabarty  
Principal

Principal  
THLH Mahavidyalaya  
Medinipur, Guruspur  
Birbhum, WB



Dr Suman Mukherjee  
Coordinator

Co-ordinator, IQAC  
Sarku Hanada Laya Mahavidyalaya  
Birbhum, WB. 731216 (WB.)